



November 21, 2024

State of Nevada
Nevada Department of Taxation
Local Government Finance
Attention: Kelly Langley and Kellie Grahmann
3850 Arrowhead Dr, 2nd Floor
Carson City, NV 89706

Subject: Request for 30-Day Extension to File FY2023-24 Annual Audit Report Pursuant to NAC 354.735

Dear Kelly Langley and Kellie Grahmann,

In accordance with NAC 354.735, the Incline Village General Improvement District (IVGID) requests an extension of time to file IVGID's FY2023-24 Audit Report required by NRS 354.624. The following information is provided regarding IVGID's request in compliance with NAC 354.735:

- a) Name of Local Government: Incline Village General Improvement District
- b) Name of Auditor and Firm: Jennifer Farr, Davis Farr, LLP
- c) Date the Report will be Filed with the Governing Body: January 29, 2025
- d) Date the Report will be Filed with the Department of Taxation: January 30, 2025
- e) Reason for Application for Time Extension to File Report:
IVGID has been experiencing severe understaffing and staff turnover challenges. IVGID needs to complete work in the accounting system and items required as part of the FY2023-24 annual audit. The staffing issue has been ongoing for some time and it is taking time to get caught up. IVGID is in the process of hiring temporary staff to complete this work and assist with the backlog within Finance. The auditor is ready to complete the engagement once IVGID completes its share of the audit work.
- f) Name of Person Making Application: Susan Griffith, Interim Director of Finance
- g) Date of Application: November 21, 2024

Respectfully Submitted,

A handwritten signature in black ink that reads "Susan Griffith".

Susan Griffith
IVGID Interim Director of Finance

cc: Board of Trustees
Jennifer Farr, Davis Farr, LLP